

**MINUTES OF  
CHESTERFIELD MEWS COMMUNITY ASSOCIATION  
Regular Meeting of the Board of Directors  
Date: January 24, 2012**

**Call to Order:** A regular meeting of the board of directors for the Chesterfield Mews Community Association was held at the home of Kevin Noca, 3159 Readsborough Court, Fairfax, Virginia, on January 24, 2012. The meeting convened at 7:30 p.m. President Nancy Minter presided and Margaret Kerr-McKown took minutes as secretary.

**Board Members in Attendance:** Jo Ann Andren  
Ross Bankson  
Margaret Kerr-McKown  
Nancy Minter  
Kevin Noca  
Robert Parker  
Gordon Silcox

**Board Members Absent:** Bruce Pincus and Brian Saal

**Community Member in Attendance:** Helen Fortner of 3179 Eakin Park.

**Approval of Minutes:** The Minutes of the November 2011 meeting were reviewed. A motion was made, seconded and passed unanimously to approve the Minutes.

**Open Forum:** No matters were brought to the Board.

**Treasurer's Report:** Discussion of current budget execution based on the report from GHA and, in general terms, the 2012-2013 budget.

**Work Area Updates:**

**Grounds:** Jo Ann Andren provided an estimate from Professional Grounds to build a retaining wall to resolve the drainage crisis behind Kathy Reiter's residence at the lower end of Eakin Park. Following discussion, Bob Parker made a motion for Jo Ann to determine the exact location of the retaining wall and to confirm with Fairfax County that the project will not encroach on County land. Once those two matters are settled, Professional Grounds is authorized to proceed with the project, with the modification of a walking path across the area, up to the amount of \$3,000 .

Jo Ann made a motion to authorize Professional Grounds charge up to \$200 to do regenerative pruning on a Crape Myrtle on lower Eakin Park in the February/March timeframe. The motion was seconded and passed.

**Grounds Working Group:** Margaret Kerr-McKown offered to meet with and assist Jo Ann with the landscape issues.

**Street Working Group:** Discussion of a report made by a resident regarding two vehicles parked

in the community. The Covenants provide broad acceptable use of each owner's parking space. In summary, Article X precludes (1) parking of commercial vehicles, and (2) using the parking areas for car repair. Neither of the vehicles mentioned in the complaint appear to violate either of these restrictions. The resident will be so advised.

Website: Kevin Noca has renewed the registration for the website ([www.InTheMews.com](http://www.InTheMews.com)). The Minutes of past meetings have been posted.

**New Business:**

Insurance Renewal: Nancy Minter has the certificate for insurance policies. It is available for review.

CMCA Collections Policy will be posted on the website.

Next newsletter will be out around the 14<sup>th</sup> of February.

Next meeting will be held on 28 February 2012.

Robert Parker made a motion to adjourn at 9:16p.m. Gordon Silcox seconded and the motion passed unanimously.

*M. Kerr-McKown*

*28 February 2012*

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Secretary

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Date of Approval