**MINUTES OF**

**CHESTERFIELD MEWS COMMUNITY ASSOCIATION**

**Regular Meeting of the Board of Directors**

September 25, 2012

**Call to Order**: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Gordon Silcox, located at 3159 Colchester Brook Lane, Fairfax, Virginia. The meeting convened at 7:33 p.m. President Robert Parker presided and Gordon Silcox took minutes as secretary.

**Board Members in Attendance** Ross Bankson

Margaret Kerr-McKown

Nancy Minter

Kevin Noca

Robert Parker

Bruce Pincus

Brian Saal  
 Gordon Silcox

**Board Members Absent:** Jo Ann Andren

**Community Members in Attendance:** Helen Fortner of Eakin Park Court; John Whitlock of Delburne Court.

**Approval of Minutes:** The minutes ofthe **August 28, 2012,** board meetingwere reviewed. A motion to approve the minutes as corrected was made, seconded and passed.

**Open Forum:** John Whitlock inquired about the status of the grounds turf remediation project and the status of tree pruning.

**Treasurer’s Report:** Bruce reported that the final audit reports for 2011 and 2012 have been received. Overdue member assessments are currently at $10,334—a relatively low figure when compared with recent years. The most recent invoice for removal of a wasp nest has been paid. Bruce requested that board members seeking reimbursement for allowed out-of-pocket expenses or making payments to the HOA, please direct their communications to GHA Community Management company.

**Work Area Updates**

*Grounds***:** Nancy read the report submitted by Jo Ann, who is recovering from surgery concerning:

* Turf aeration and seeding
* Removal of dead wood and broken tree limbs
* The Barberry ground cover referred to in Professional Grounds’ landscaping proposals, in response to some concerns, is not of the invasive type
* Conditions under which “biologs” can be installed for erosion control
* Tree stump removal

Brian moved that the expenditure of $2,000 be approved for stump removal as recommended by Professional Grounds, provided that the work can be completed prior to September 27 when the turf aeration is to be begun; otherwise the stump removal matter will be revisited by the board later; second Kevin. The motion passed.

Margaret and Gordon presented the proposed Ground Working Group charter. Modifications were discussed. Brian moved that the GWG charter be approved as modified; second Margaret. The motion passed.

Margaret and Gordon reported on their September 17 walk through of the community with Jon from Professional Grounds, with particular attention given to areas deficient in turf cover.

**Old Business:**  Bob reported that he will further investigate the requirements of the Virginia Code relating to documents required of community associations.

**New Business:** Bob reported on a GHA inquiry about policies relating to requests to place contractors’ dumpsters in parking areas while homeowner renovations, etc. are being accomplished. It was agreed that such requests are to be decided on a case-by-case basis.

The next monthly board meeting is scheduled for October 23 at 7:30 pm at the home of Bob Parker, 3187 Readsborough Court. The November meeting is scheduled for the 27th. A December meeting is tentatively scheduled for the 18th.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried the meeting was adjourned at 9:15 p.m.

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| Gordon Silcox  Secretary | October 23, 2012  Date of Approval |