**MINUTES OF**

**CHESTERFIELD MEWS COMMUNITY ASSOCIATION**

**Regular Meeting of the Board of Directors**

April 24, 2013

**Call to Order**: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Bob Parker located at 3187 Readsborough Court, Fairfax, Virginia. The meeting convened at 7:36 p.m. President Bob Parker presided and Gordon Silcox took minutes as secretary.

**Board Members in Attendance:**

Jo Ann Andren

Ross Bankson

Margaret Kerr-McKown

(by telephone)

Nancy Minter

Kevin Noca

Robert Parker

Bruce Pincus

Gordon Silcox

**Board Member Absent:** Brian Saal

**Community Members in Attendance:** Helen Fortner of Eakin Park Court and Jean Mielczarek of Readsborough Court.

**Approval of Minutes:** The minutes ofthe **March 26, 2013,** board meetingwere reviewed. A motion to approve the minutes as amended was made, seconded and carried.

**Open Forum:** Jean Mielczarek asked about the status of information she provided to the board at its August 2012 meeting concerning the use of biologs for controlling erosion.

**Treasurer’s Report:** Bruce submitted the Chesterfield Mews 2013-2014 budget. Nancy moved that the budget be approved as submitted. Second by Gordon; the motion carried.

**Committee and Work Area Reports:**

*Architecture Control Committee:* Nancy reported that the schedule for the annual architectural review by our management company, GHA Community Management, has not yet been set. The selection process to appoint the third member of the ACC is still underway.

*Grounds and Landscaping:* Jo Ann, as Grounds Liaison, reported on project completions - the sinkhole on Readsborough, tire tracks on Colchester Brook and tree hangers throughout the community. Other projects in specific areas - weed control, erosion and flooding control are still underway. Margaret moved that action be delayed on previously approved erosion control projects to allow consideration of the use of biologs and review of Professional Grounds’ recommendations. Second by Kevin; the motion carried. Discussion concerning status of pre-emergent weed spraying. Discussion concerning status of proposals for Kelly Circle plantings.

*Grounds Working Group*: Gordon’s report included suggestions regarding:

* + The Spring community cleanup “Bloom Day” to be held on May 18 - 19
  + Communications between the GWG, the Grounds Liaison board member and the grounds contractor, Professional Grounds

*Fire Lane Project*: Bob reported the timely submission of the community’s response to Fairfax County’s request for a proposal for signage and curb painting in compliance with fire lane regulations.

**New Business:**

*Trash Removal:*  Discussion of trash and recycling materials removal contract proposals. Motion by Bruce to accept the revised proposal by Republic Services, Inc. (AAA Recycling and Trash). Second by Nancy; the motion carried.

The 2013 Chesterfield Mews Community Association annual meeting will be held on April 30 at 7:30 pm at Fairfax Circle Baptist Church, located at 3110 Chichester Lane, Fairfax. Motion by Kevin to pay the church $200 for the use of the building. Second by Nancy; the motion carried.

The next board meeting is scheduled for May 28, 2013, at 7:30 p.m. at the home of Kevin Noca located at 3159 Readsborough Court.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried the meeting was adjourned at 9:33 p.m.

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| Gordon Silcox  Secretary |  | May 28, 2013  Approved |