

**MINUTES OF
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
February 4, 2014**

Call to Order: The January meeting of the Chesterfield Mews Community Association Board of Directors was held on February 4th at the home of Gordon Silcox located at 3159 Colchester Brook Lane, Fairfax, Virginia, following postponement of the January 28th meeting. The meeting convened at 7:38 p.m. Bob Parker presided and Bill Saint took minutes as secretary.

Board Members in Attendance:

Margaret Kerr-McKown	Jimmy Xu
Robert Parker	<i>Absent:</i>
Bill Saint	Ross Bankson
Gordon Silcox	Kevin Noca
John Whitlock	<i>Resigned:</i> Bruce Pincus

Community Members in Attendance: Helen Fortner of Eakin Park Court.

Approval of Minutes: The minutes of the December 3, 2013 Board meeting were reviewed. A motion to approve the minutes as submitted was made, seconded and carried.

Open Forum: No discussion.

Treasurer's Report: Jimmy Xu reported that three owners in Chesterfield Mews, who were highlighted in the GHA prepared materials for the Board meeting, were substantially delinquent with regard to their CMCA assessments. He recommended that GHA turn these accounts over to the CMCA lawyers for collection. This recommendation was moved, seconded and passed unanimously.

Committee and Work Area Reports:

- Grounds and Landscaping:* Bill Saint presented the proposed 2014 contract with Professional Grounds for maintenance of the Community's lawns and landscaping which had been circulated prior to the meeting. After discussion, approval of the contract was moved, seconded and unanimously approved.
- Grounds Working Group:* Helen Fortner, Sherri Irving and Quan Nguyen were nominated to serve as members of the Grounds Working Group during 2014. Their collective appointment was moved, seconded and passed unanimously. Subsequently Bill Saint and John Whitlock were nominated to serve as the two Board members designated to serve on the Grounds Working Group. Their appointment was also moved, seconded and approved unanimously.

The Grounds Working Group presented a recommendation to the Board for completing the planting of parking islands that were left underpopulated by plants following phase I of the island landscaping. It offered to undertake the additional planting using volunteer labor from the community and requested

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Board authorization to purchase up to \$1,600 worth of plants and shrubs for this purpose. Acceptance of this recommendation was moved, seconded and accepted unanimously.

The Grounds Working Group also presented a recommendation for eliminating the piles of leaves and debris that have accumulated along the property line behind Colchester Brook Lane. After discussion, the Board agreed to defer this action until the summer.

3. *Architectural Control.* The resignation of Bruce Pincus as Board member and head of the Architectural Control Committee was communicated and accepted. Gordon Silcox graciously volunteered to step in and serve as head of the Architectural Control Committee.

4. *Fire Marshall re-zoning of Mews parking.* Following the Fairfax Fire Marshall's determination that most curbs in the Mews should be yellow-painted to prevent parking in order to bring the Mews into compliance with current regulations regarding the required width of access lanes for fire and emergency vehicles, the Board sought guidance from its legal counsel. Counsel advised that the Board invite the Fire Marshall for an on-site visit and discussion of the difficulties posed by this decision. The Board voted unanimously to issue a written invitation to the Fire Marshall for this purpose.

New Business: The Grounds Working Group informed the Board that Craven's Nursery was holding a substantially discounted sale of shade trees and recommended that the Board consider taking advantage of it to add eight trees to the Mews. The Board voted to authorize the GWG to negotiate a specific price with Craven's and bring a recommendation back to the Board for decision.

The Board unanimously approved the date of Tuesday, April 29, 2014 for the CMCA annual meeting. Bob Parker will explore the possibility of holding the meeting at the Fairfax Circle Baptist Church.

Next Meeting: The next board meeting is scheduled for February 25, 2014, at 7:30 p.m. at the home of Gordon Silcox located at 3159 Colchester Brook Lane.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried the meeting was adjourned at 9:26 p.m.


Secretary

February 25, 2014
Date Approved