

CHESTERFIELD MEWS COMMUNITY ASSOCIATION ARCHITECTURAL CONTROL FORM

To: **Board of Directors/Architectural Control Committee**
c/o GHA Community Management
3020 Hamaker Court, Suite 300, Fairfax, VA 22031
FAX: (703) 876-9594
Office: (703) 752-8300

From: Name of Applicant: _____
Mailing Address: _____
Lot/Residence Address: _____
E-mail Address: _____
Telephone Numbers: Home/Cell: _____ Work: _____

Proposed Improvement:

Attach additional pages if necessary

APPLICANT MUST SUBMIT IN DUPLICATE WITH THE APPLICATION THE FOLLOWING:

- a. **Site plan** showing size, shape and location of improvement to residence and to adjoining properties;
- b. **Manufacture's brochure**, if available;
- c. **Color samples** [provide paint swatches], if applicable;
- d. **Architectural plans/drawings** [for major additions/improvements];
- e. **Grading plan**, if applicable;
- f. **Detailed written description including expected start and completion dates** [if not provided, the application will be returned],.

APPLICANT HEREBY WARRANTS THAT THE APPLICANT SHALL ASSUME FULL RESPONSIBILITY FOR:

- a. **All landscaping, grading and/or drainage issues relating to the improvements**
including replacing bonds or escrows posted by Developer currently in place affecting the lot;
- b. **Obtaining all required city, Town or County approvals** relating to said improvements;
- c. **Complying with all applicable city, Town or County ordinances;**
- d. **Any damage to adjoining property and common area, or injury to third persons associated with the improvement.**

APPLICANT HEREBY STATES THAT THE APPLICANT HAS READ THE ACC GUIDELINES AND AGREES THAT ALL WORK WILL BE IN COMPLIANCE WITH THOSE GUIDELINES:

Signature of Applicant _____
Date

BOARD/ARCHITECTURAL COMMITTEE RESPONSE:

Date Application Received: _____

_____ Request **approved** as submitted.

_____ Request **approved subject to:** _____

_____ Response **suspended pending submission of** _____

_____ Request **disapproved** because: _____

Signature – Board/ACC Chairman _____
Date