

**MINUTES OF  
CHESTERFIELD MEWS COMMUNITY ASSOCIATION  
Regular Meeting of the Board of Directors  
February 25, 2014**

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**Call to Order:** The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Gordon Silcox, located at 3159 Colchester Brook Lane, Fairfax, Virginia. The meeting convened at 7:31 p.m. Bob Parker presided and Gordon Silcox took minutes as acting secretary.

**Board Members in Attendance:**

Margaret Kerr-McKown  
Robert Parker  
Brian Saal – Elected at this meeting  
Gordon Silcox  
John Whitlock  
Jimmy Xu

**Absent:**

Ross Bankson  
Kevin Noca  
Bill Saint

**Community Members in Attendance:** Helen Fortner of Eakin Park Court.

**Approval of Minutes:** The minutes of the February 4, 2014 board meeting were reviewed. A motion to approve the minutes as amended was made, seconded and carried unanimously.

**Election of Board Member:** In accordance with CMCA Bylaws, Article IV Section 3 the board voted unanimously to select Brian Saal to serve for the unexpired term of Bruce Pincus who resigned in January and whose term ends on April 30, 2014.

**Open Forum:** No member issues were presented.

**Treasurer's Report:**

Jimmy Xu referred to the February 4, 2014 board vote that GHA turn over to the CMCA lawyers for collection three substantially delinquent CMCA owners' assessment accounts. Since one of the accounts is classified as "uncollectible," upon further consideration Jimmy recommended that no useful purpose would be served by writing off that account at this time.

**Committee and Work Area Reports:**

*1. Grounds and Landscaping:* Having negotiated with Craven's Nursery substantially discounted prices for shade trees as authorized by the board on February 4, 2014 the Grounds Working Group recommended purchase of nine trees. Upon motion and second, the board approved the expenditure of \$3,072 which did not include purchase of the Green Giant arbor vitae. After discussion, motion and second, the board approved the \$1,120 expenditure for fertilization of 13 willow oaks near the entrance to the Community.

The Grounds Working Group submitted its monthly report to the board and its Project Ranking priority chart. The board consented to the GWG's formulating recommendations for the top

## **Board of Directors Meeting Minutes – February 25, 2014**

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priority items. Discussion followed concerning the appearance of mailboxes, repair of a leaning street sign, snowplow damage to new plantings at the circle and the importance of preventing children from playing near streets when snowplows are operating.

John Whitlock's recommendation of the appointment of Emilie Brundage as a community member of the Grounds Working Group was approved unanimously.

*2. Fairfax County Fire Marshall's Assessment of Fire Lanes:*

Board president Bob Parker has sent a letter to the Fire Marshall requesting that he personally conduct a site visit with members of the board in order that we might negotiate safe but more acceptable terms concerning required designation and signage of fire lanes.

*3. Architectural Control Committee:* The Committee will meet soon to plan for the springtime compliance inspection of homes.

### **New Business:**

The **annual meeting of the Chesterfield Mews Community Association** will be held on Tuesday April 29, 2014 at the Fairfax Circle Baptist Church, 3110 Chichester Lane, Fairfax, VA 22031. The convenient location is a two-minute drive east on Route 50, turn right on Chichester Lane. Registration will begin at 7:00 p.m., meeting following at 7:30 p.m.

**Next Meeting:** The next regular board meeting is scheduled for March 25, 2014 at 7:30 p.m. at the home of Kevin Noca, located at 3159 Readsborough Court.

The **April board meeting** will be held on April 22, 2014 at a site to be determined.

**ADJOURNMENT:** There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried the meeting was adjourned at 8:51 p.m.



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Gordon Silcox  
Acting Secretary

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March 25, 2014

Approved