

**MINUTES OF  
CHESTERFIELD MEWS COMMUNITY ASSOCIATION  
Regular Meeting of the Board of Directors  
April 22, 2014**

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**Call to Order:** The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Kevin Noca, located at 3159 Readsborough Court, Fairfax, Virginia. The meeting convened at 7:40 p.m. Bob Parker presided and Bill Saint took minutes as secretary.

**Board Members in Attendance:**

Ross Bankson	Bill Saint
Margaret Kerr-McKown	Gordon Silcox
Kevin Noca	John Whitlock
Robert Parker	Jimmy Xu
Brian Saal	

**Community Members in Attendance:** Helen Fortner of Eakin Park Court, and Pat Raitt of Eakin Park Court.

**Approval of Minutes:** The minutes of the March 25, 2014, board meeting were reviewed. Margaret Kerr-McKown and Bob Parker proposed that several clarifications be inserted. A motion to approve the minutes as amended was made, seconded and carried unanimously. In addition, the minutes of the special board meeting held on April 8, 2014 were reviewed. Bob Parker proposed several modifications. A motion to approve these minutes as amended was made, seconded and approved unanimously.

**Open Forum:** No comments were offered.

**Treasurer's Report:** Jimmy Xu shared a copy of the approved budget for the 2014/2015 fiscal year.

**Committee and Work Area Reports:**

*1. Grounds and Landscaping:* The monthly report from the Grounds Working Group was circulated. The tennis court and playground have been power-washed and cleaned. With the application of additional mulch, sod and grass seed, the erosion remediation project at the end of Colchester Brook Lane has been finished.

*2. Architectural Control Committee:* Gordon Silcox reported that guidelines for the spring inspection had been transmitted to GHA. That inspection is planned for early May. Small violations will have 14 days to be rectified. Larger violations will have 45 days to be brought into compliance. In addition, Quan Nguyen has assembled two sets of approved paint samples

## **Board of Directors Meeting Minutes**

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for reference use. One set has been given to GHA; the other set will be held by the ACC. Also, the ACC has posted a form on the Mews website that can be used by homeowners to report proposed alterations to their homes or grounds, and to request ACC approval of these.

**Old Business:** *Fire lane curb painting.* Bob Parker reported that he had contacted five different vendors as candidates to undertake the additional curb painting required by the Fire Marshal. On the basis of preliminary estimates, it appears that the entire job is likely to cost between \$3,500 and \$4,000. It was agreed that final approval of a proposed vendor would be carried out by email vote because the Fire Marshal's May 15<sup>th</sup> inspection date will occur prior to the next Board meeting.

**New Business:** Bill Saint moved that a Professional Grounds proposal to remove low-hanging limbs and a leaning tree over the recently completed Colchester erosion remediation site in order to improve sunlight on the installed sod be accepted at a cost of \$725.00. The motion was seconded and, after discussion, was approved unanimously. Bill Saint also moved that a Proposal from Professional Grounds to eradicate poison ivy, clear brush and small trees, and apply wood chips to a 12 ft. wide area along the west side of the tennis court at a total cost of \$1,924.00 be accepted. This was the lowest of two bids obtained. During discussion, it became clear that Board members were of different opinions concerning the width of the wood chip application, with some favoring just a 4 ft. wide path of chips along the tennis court fence. Subsequently, it was moved and seconded that the Professional Grounds proposal be accepted in principal, but contingent with final details to be worked out. To this end, the Grounds Working Group was authorized to visit the work site, reach a final decision, and renegotiate the proposal with Professional Grounds up to a total of \$1,900.00.

**Next Meeting:** The next board meeting is scheduled for May 27, 2014, at 7:30 p.m. at the home of Kevin Noca, located at 3159 Readsborough Court.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried, the meeting was adjourned at 9:17 p.m.

  
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Secretary

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May 27, 2014  
Approved