

**MINUTES OF
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
April 28, 2015**

Call to Order: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Gordon Silcox, located at 3159 Colchester Brook Lane, Fairfax, Virginia. The meeting convened at 7:40 p.m. Gordon Silcox presided and Bill Saint took minutes as secretary.

Board Members in Attendance:

Kevin Noca	John Whitlock
Robert Parker	Jimmy Xu
Bill Saint	<i>Absent:</i>
Gordon Silcox	Patrick Raitt
	Brian Saal

Community Members in Attendance: Helen Fortner of Eakin Park Court.

Approval of Minutes: The minutes of the March 24, 2015 board meeting were reviewed. A motion to approve the minutes as amended was made, seconded and carried. The minutes of the Special board meeting held on April 8, 2015 were also reviewed. Again, a motion to approve the minutes as submitted was made, seconded and carried.

Open Forum: No comments.

Treasurer's Report: Jimmy Xu reported that he had not received the monthly financial report from GHA and could therefore not provide an updated treasurer's report.

Craven's Property Development: Gordon Silcox and Bill Saint attended the April 16th meeting of the Fairfax County Planning Commission at which the developer's plan for the Craven Nursery Property was reviewed and recommended to the County Board of Supervisors for consideration at their meeting on May 12th. Silcox made a statement to the Commission on behalf of the CMCA that reported good cooperation to date with the developer and the incorporation of various CMCA requests into the current development plan under consideration.

Committee and Work Area Reports:

1. Grounds Working Group: John Whitlock reported that ten new mailbox units have now been installed. Also, the Craven's developer has shared its landscaping plan for the property line with CMCA as well as an arborist's report on the culling and preservation of existing trees in this area. The CMCA has been invited to comment on these. To this end, Whitlock moved that the Board approve up to \$525 to contract independent arborist Ed Milhous to review these plans and recommend appropriate responses to the Board, and to advise the Grounds Working Group (GWG) on the landscaping plan proposed by H2 Companies and any urgent issues related to the community trees. This motion passed unanimously.

At the conclusion of this presentation, it was moved and seconded that the Board ratify its earlier vote by email to select the “sandstone” color for the mailboxes. The motion was approved unanimously.

2. *Grounds Liaison:* Bill Saint informed the Board that the GWG has been awarded \$5,000 in matching funds to undertake an erosion control project in the community. He requested Board authorization for the GWG to commit up to \$5,000 in required matching funds for this purpose. This authorization was moved, seconded and passed unanimously. He also called the Board’s attention to the existence of two badly deteriorated retaining walls on upper Colchester. Initially bids for this work indicated that it would be expensive. Accordingly, he wondered whether these expenses might be appropriately covered out of the Capital Reserve. Subsequent discussion confirmed the feasibility of this action.

4. *Architectural Control:* It was announced that the spring inspection had been carried out by GHA the previous week.

Old Business: *Parking Study:* No progress has been made since last month’s Board meeting.

New Business: *Annual Meeting:* Organizational plans for the Annual Meeting on April 30th were discussed and agreed. The meeting will be held at Fairfax Circle Baptist Church as it was last year. President Silcox noted that last year the Board had approved a donation of \$200 to the church for making its meeting room available to CMCA at no cost. It was then moved and seconded to make a similar \$200 donation this year in return for use of the room. The motion passed unanimously.

Next Meeting: The next board meeting is scheduled for May 26, 2015, at 7:30 p.m. at the home of Kevin Noca located at 3159 Readsborough Court.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried, the meeting was adjourned at 9:08 p.m.



Secretary

May 26, 2015

Approved