

**MINUTES OF
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
May 26, 2015**

Call to Order: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Kevin Noca at 3159 Readsborough Court, Fairfax, Virginia. The meeting convened at 7:36 p.m. Gordon Silcox presided and Bill Saint took minutes as secretary.

Board Members in Attendance:

Bill Caldwell	Gordon Silcox
Kevin Noca	Sindhu Thomas
Brian Saal	John Whitlock
Bill Saint	Jimmy Xu
Rosina Schacknies	

Community Members in Attendance: Helen Fortner of Eakin Park Court; Rosina Schacknies of Eakin Park Court.

Approval of Minutes: The minutes of the April 28, 2015 board meeting were reviewed. A motion to approve the minutes as submitted was made, seconded and carried.

Open Forum: A broken curb was reported on lower Readsborough. A complaint was voiced concerning the parking of a commercial vehicle in the same area. It was asked when the draft minutes of the 2015 annual meeting might be posted? (Answer: this week).

Treasurer's Report: Jimmy Xu reported a year-end budget deficit of just under \$7,000, due mainly to snow clearance costs. He also noted that there are only \$3,000 in delinquent accounts, a level lower than it has been for some time.

Election of Officers: After nominations and votes, the following were elected as Association officers for the coming year:

President	Gordon Silcox
Vice President	John Whitlock
Secretary	Bill Saint
Treasurer	Jimmy Xu

Grounds Liaison: Bill Saint was elected to serve as Grounds Liaison during the coming year.

Grounds Working Group: John Whitlock and Bill Saint were appointed as the Board's representatives on the Grounds Working Group.

Election for Open Position: In accordance with the recommendation of the nominating committee, Rosina Schacknies was elected to fill the remaining two years of Bob Parker's term, following his resignation last month.

Committee and Work Area Reports:

1. *Grounds Working Group:* With reference to the GWG monthly report, John Whitlock recommended three projects for approval based on the lowest bidder. The contract to Simpson & Co. to clean five swales was approved with a vote of 9-0. The contract to HEMAX to replace an asphalt path with a concrete walkway was approved 9-0. The contract to Professional Grounds for removal of deadwood in community trees was approved 9-0. In addition, the Board voted 9-0 to authorize the GWG to commit up to \$3,500 for the replacement of a staircase on upper Colchester Brook Lane, pending clarification of the additional cost of adding a handrail (which was not included in the original RFP). The charges for the swale cleaning, walkway replacement and staircase replacement are to be charged to the Reserve Fund.

2. *Grounds Liaison:* Bill Saint reported that broadleaf herbicide was applied to turf in the community on May 22nd; it is not toxic to pets. In addition, he informed the Board that he had claimed reimbursement of \$484.00 for Bloom Day flowers, parking island replacement plantings, and two different flyers to all residents (Craven’s Nursery update and street sweeping notice). Furthermore, he notified the Board that he had spent \$904.00 more recently for shrubs, plants and planting soil used on Bloom Day, purchased with Quan Nguyen; 4 replacement junipers and 3 yews for Kelly Circle; and small shrubs and plants for landscaping along the swale at the bottom of Colchester Brook Lane, but he had not yet requested reimbursement of this amount.

Saint also reported that the total cost of the erosion control and native plant garden project being co-funded by Fairfax County will be \$8,120 and that the Country will reimburse CMCA for \$4,000 of this amount. He asked the Board’s approval of the contract for drainage construction work on this project for the lowest bidder, Professional Grounds. The Board approved this contract with a vote of 9-0.

4. *Architectural Control:* Gordon Silcox resigned as chair of the Architectural Control Committee due to his workload as Association president. He announced the appointment of the following persons to the ACC for the coming year: Quan Nguyen (class of 2016); Ginny Howden (class of 2017); and Ernie Kaiser, chair (class of 2018).

Old Business: *Parking Study:* Little progress was made during the past month, but advances are expected during the coming month. It was also reported that the yellow paint applied to the curbs less than a year ago is peeling badly in many places. Gordon Silcox spoke with the company that did the work, but they will not provide any guarantee for their work.

New Business: None.

Next Meeting: The next board meeting is scheduled for June 23, 2015, at 7:30 p.m. at the home of Bill Saint, located at 3179 Colchester Brook Lane.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried, the meeting was adjourned at 10:01 p.m.


Secretary

June 23, 2015
Approved