

**MINUTES OF  
CHESTERFIELD MEWS COMMUNITY ASSOCIATION  
Regular Meeting of the Board of Directors**

February 16, 2016

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**Call to Order:** The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Bill Saint, located at 3179 Colchester Brook Lane, Fairfax, Virginia. The meeting convened at 7:40 p.m. Bill Saint presided and also took minutes as secretary.

**Board Members in Attendance:**

Ginny Howden	John Whitlock
Kevin Noca	<i>Absent:</i>
Bill Saint	Syed Ali
Rosina Schacknies	Gordon Silcox
Sindhu Thomas	Jimmy Xu

**Guests:** Dick Craig of the Briglia Huntley law firm; John Tsitos and Daniel Danko of Select Community Services.

**Community Members in Attendance:** Helen Fortner of Eakin Park Court, Ginny Howden of Eakin Park Court, and Emilie Brundage of Readsborough Court.

**Approval of Minutes:** The minutes of the December 15, 2015 Board meeting were reviewed. A motion to approve the minutes as amended was made, seconded and carried.

**Open Forum:** It was suggested that the Open Forum be moved to the end of the meeting. It was also reported that after the blizzard several community residents had voluntarily helped to shovel out the cars of several persons who were unable to do their own shoveling.

**Treasurer's Report:** In the Treasurer's absence, there was no Treasurer's Report.

**Presentation by Briglia Huntley:** Dick Craig outlined the main steps necessary to apply for a transfer of ownership of Guysborough Drive to the community and explained how he would approach these.

**Presentation by Select Community Services:** John Tsitos and Daniel Danko described the services they provide, their work style, and what the Board and community can expect from them.

**Nominations to fill Board Position Vacancy:** Helen Fortner and Ginny Howden were nominated to fill the remaining term of Brian Saal, who resigned in December 2015. Helen declined and Ginny was elected unanimously by a 5-0 vote. Her term will end in April 2017.

**Nominations for Board Vice President Vacancy:** Ginny Howden and John Whitlock were nominated to serve as Vice President. John declined and Ginny was elected by a 4-0 vote with two abstentions.

## **Board of Directors Meeting Minutes – February 16, 2016**

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### **Committee and Work Area Reports:**

1. *Grounds Working Group:* There were no questions regarding the Group's monthly report, which had been distributed previously by email.

2. *Grounds Liaison:* Bill Saint recommended that Homestead Tree Experts, Inc. be contracted at a cost of \$925.00 to deal with various accumulated needs for tree trimming and removal. The recommendation was moved, seconded and approved unanimously with a 6-0 vote.

3. *Architectural Control:* The Committee reported that it had no knowledge of a surveying and marking operation in the vicinity of lower Readsborough Court.

### **Old Business**

*Parking Study:* The Board voted unanimously 6-0 to table follow up on parking option #4 until certain questions regarding process and financing can be answered.

### **New Business**

*Thank you to community volunteers:* The Board unanimously agreed to authorize Kevin Noca to write thank you notes to the several community residents who helped to shovel out their neighbors following the recent blizzard.

*Renovation of parking areas, curbs and sidewalks:* Rosina Schacknies and Helen Fortner volunteered to identify curb areas and sidewalk squares that need replacement.

*Annual meeting:* A decision to hold the annual meeting on Thursday, April 28<sup>th</sup> at 7:30 p.m. in the Baptist Church was passed unanimously.

**Next Meeting:** The next board meeting is scheduled for March 22, 2015, at 7:30 p.m. at the home of Ginny Howden located at 3165 Eakin Park Court.

**ADJOURNMENT:** There being no further business to come before the meeting, upon motion duly made and unanimously carried, the meeting was adjourned at 10:00 p.m.



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Secretary

March 22, 2016

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Approved