

MINUTES of
CHESTERFIELD MEWS COMMUNITY ASSOCIATION

Regular Meeting of the Board of Directors

November 20 2019

The Virginian, 9229 Arlington Blvd., Fairfax, Virginia

Board Members in Attendance:

Margaret Kerr-McKown	Helen Fortner
Emilie Brundage	Matthew Pepper
Lexi Chaung	Siavash Ansari
Zhao Yan	Dilma Zurita

Board Members Absent: Marcie Foster

Others Present: Homeowners: Glenn Broussard and Mary McGarvey.

Call to Order: The monthly regular meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:40 p.m. Margaret Kerr-McKown presided and Lexi Chaung recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

Approval of Minutes: A motion to approve the minutes of the July 24, 2019, September 12, 2019 and October 24, 2019 board meetings were made, seconded and carried unanimously.

Open Forum: Mary McGarvey requested a copy of the agreement between the Association and its the legal representative; expressed concerns about how Community landscaping decisions are made; and requested an Association-maintained list of contractors and a community bulletin board.

Treasurer's Report: Helen Fortner reported:

- 1) *Paving Project* – Completed. The final costs are not firm yet, but they are coming in as expected. Funds can be released for the tree removal decided on in the October meeting.
- 2) *Semi-Annual Dues:* Fewer than one-third of the homeowners (30) have not yet paid the dues for the second half of the year.
- 3) *Renewal of Association Insurance:* Following a discussion of the current insurance policy and carrier, Helen Fortner made a motion for the Association to remain with the current carrier, Weller Ogden. The motion was seconded and passed unanimously.

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Reimbursement: Helen Fortner made a motion to reimburse Marcie Foster \$144.58 for Paving Project 3rd notice of dates/schedules and \$79.58 for Halloween Social refreshments and supplies - total of \$224.16. The motion was seconded and passed unanimously.

Committee and Work Area Reports:

Grounds and Landscaping: There will be a special meeting of the board on 4 December to decide on trees to replace the sugar maples on Readsborough Court which are scheduled to be removed.

A motion was made by Emilie Brundage to remove three stumps on upper Readsborough Court. The motion was seconded by Siavash Ansari and was approved (5 yeas: Emilie Brundage, Siavash Ansari, Dilma Zurita, Zhao Yan, and Lexi Chaung).

Architectural: Mary McGarvey reported that there are 102 citations.

New Business: A board member described a reported stormwater control issue behind 3155 Colchester Brook Lane. The board decided it needed more information to decide whether it was the homeowner's responsibility or the HOA's.

Next Meeting: The next regular board meeting is scheduled for 18 December 2019 at 7:30 p.m. at The Virginian, located at 9229 Arlington Blvd., Fairfax, Virginia

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned at 9:02 p.m.

Lexi Chaung

Approved