

MINUTES of  
**CHESTERFIELD MEWS COMMUNITY ASSOCIATION**

Regular Meeting of the Board of Directors

February 26, 2020

The Virginian, 9229 Arlington Blvd., Fairfax, Virginia

**Board Members in Attendance:**

|                      |                |
|----------------------|----------------|
| Margaret Kerr-McKown | Matthew Pepper |
| Emilie Brundage      | Dilma Zurita   |
| Alexis Chaung        | Helen Fortner  |
| Marcie Foster        | Siavash Ansari |

**Board Members Absent:** Zhao Yan

**Others Present:** Adriane Lopez of 3148 Colchesterbrook Lane, Rosina Schacknies of 3136 Eakin Park Court and Steve Shaw, representing the community's property management company, Select Community Services.

**Call to Order:** The regular monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:37 p.m. by Margaret Kerr-McKown who presided. Lexi Chaung recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

**Board Resignation:** Prior to this meeting, Matthew Pepper had submitted his resignation as Vice President.

**Approval of Minutes:** A motion to approve the Minutes of the special meeting of 4 December 2019 was made, seconded, and passed. Minutes of 20 November 2019, 18 December 2019 and 22 January 2020 meetings will be considered at the next meeting.

Helen Fortner made a motion to hold a special meeting before the next meeting in March to review and approve the outstanding Minutes. This motion was tabled until the end of the meeting.

**Open Forum:** Rosina Schacknies repeated her request for tree trimming by her home. This item was on the published agenda under unfinished business.

**Treasurer's Report:** Helen Fortner distributed the monthly statements and offered to address questions.

- 1) *Paving project.* All payments have been made.
- 2) *Second Half HOA Billing:* All homeowners have paid. There are \$70.00 of 'short pays'

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that will be collected in the next billing cycle.

- 3) *Association/Homeowner Stormwater Repair.* Helen Fortner made a motion to compensate the homeowner for the inspection of the Association pipes in the process of the work done on his property. Association share of the inspection is \$175 of \$350. Siavash Ansari seconded the motion. Motion passed with 6 yeas (Dilma Zurita, Margaret Kerr-McKown, Matthew Pepper, Lexi Chaung, and Helen Fortner, Siavash Ansari) and 2 nays (Marcie Foster, Emilie Brundage).

### **Committee and Work Area Reports:**

*Communications:* No update.

*Architectural Control Committee:* Update on activities through the Community.

### **Unfinished Business:**

- 1) *Notice of Violation of the By-Laws by the homeowner of 3189 Eakin Park Court* Margaret Kerr-McKown made a motion “With the understanding that the homeowner will observe Association By-Laws in the future, the Association will assume responsibility for the upkeep of the trees, referenced in Notice of Violation of the By-Laws by the homeowner of 3189 Eakin Park Court, as part of the Association’s obligation to maintain the Common Area.” Matthew Pepper seconded the motion and it passed with 6 yeas (Lexi Chaung, Helen Fortner, Margaret Kerr-McKown, Marcie Foster, Siavash Ansari, and Matthew Pepper) and 2 nays (Emilie Brundage and Dilma Zurita).

Margaret Kerr-McKown resigned as President of the Board of Directors of the Chesterfield Mews Community Association effective immediately. Treasurer, Helen Fortner took over as presiding officer. Lexi Chuang left the meeting and Matt Pepper assumed the responsibility of recording the Minutes.

### **Unfinished Business: continued.**

- 2) *Request for Tree Trimming on Upper Eakin Park Court.* Marcie Foster made a motion to direct SCS to ask Blade Runners to trim the trees by 3136 Eakin Park Court which are a safety concern. Dilma Zurita seconded the motion and it passed with 6 yeas (Emilie Brundage, Dilma Zurita, Margaret Kerr-McKown, Marcie Foster, Siavash Ansari, and Matthew Pepper) and 1 abstain (Helen Fortner).
- 3) *Watchlight 3150 Eakin Park Court.* The outage has been reported to Dominion Energy many times. SCS will escalate the problem with the company.

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### **New Business:**

- 1) *Removal of Fallen Trees on Community Property Along the Access Road*  
SCS will look into the prices for renting a large dumpster for a Weekend Community-wide Clean-up in the spring.
- 2) *Request for Steps Beside 3145 Readsborough Court.* SCS will arrange for an erosion specialist to look at the hill next to this property and the path behind the homes toward 3131 Readsborough Court.

*Revisiting the motion made at the beginning of the meeting.* Marcie Foster made a motion to try to hold a special meeting before the next meeting in March to have a legal training for the board, authorizing up to a maximum of \$500, and to review and approve the outstanding Minutes. The motion was seconded and passed unanimously.

**Next Meeting:** The next board meeting is scheduled for 25 March 2020 at 7:30 p.m. at The Virginian, located at 9229 Arlington Blvd., Fairfax, Virginia.

**ADJOURNMENT:** There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned at 9:25 p.m.

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Matt Pepper, Acting Secretary

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Approved