

MINUTES of
CHESTERFIELD MEWS COMMUNITY ASSOCIATION

Regular Meeting of the Board of Directors
September 12, 2019 (corresponding to August Meeting)
The Virginian, 9229 Arlington Blvd., Fairfax, Virginia

Board Members in Attendance:

Dilma Zurita	Helen Fortner
Emilie Brundage	Matthew Pepper
Zhao Yan	Margaret Kerr-McKown
Marcie Foster	

Board Members Absent: Siavash Ansari, and Lexi Chaung

Others Present: Steve Shaw, representing the community's property management company, Select Community Services; and homeowners Glenn Broussard, Ping Shu, Robert Dong, Bob DuFrane, and Ginny Howden.

Call to Order: This meeting corresponds to the August Meeting which was re-scheduled multiple times and was held on Wednesday, September 12, 2019. The monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:30 p.m. Dilma Zurita recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

Open Forum:

Glenn Broussard requested information regarding a contractor.

Bob Dong, owner of 3131 Readsborough Court, expressed safety concerns regarding the slope in the backyard. The slope is on common ground and the homeowner requested Board action.

Ping Shu, owner of 3133 Readsborough Court, expressed concern over the same slope.

Bob DuFrane expressed concern over parking enforcement along the yellow curbs in the neighborhood. He offered to enforce the parking laws and call the towing company.

Susan Baker, Readsborough Court, presented a homeowners' petition to return the Visitor parking spots to open parking spots for residents.

Approval of Minutes: A motion to approve the Minutes of the 24 July 2019 Board meeting was not made, due to the president's request to attached the President's Report which had been presented at the 24 July 2019 meeting. The President's Report was refuted by the affected board member Emilie Brundage.

President's Report: There will be a meeting with Fairfax County about the CAP/VCAP soil conservation project in the area between lower Eakin Park Court and lower Readsborough Court.

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This project is a 2015 cost-sharing soil conservation project with Fairfax County. The Community has a commitment to maintain the project for ten years. Pictures provided by Mary McGarvey will be shared with the County representatives

Treasurer's Report: Helen Fortner reported that she's working on the funding for the paving project. She recommended the Board be cautious before committing funds to other projects aside from the paving project.

Committee and Work Area Reports:

Communications: No update.

Architectural: Emilie Brundage reported that there is approved new siding on a home on Readsborough Court that does not quite match other homes in the Community.

Paving Working Group:

Motions from Helen Fortner regarding the Paving Project:

- Motion to hire the firm J2, Bob Brown to oversee the project. Emiie Brundage seconded and the motion passed unanimously.
- Motion to accept Dominion Paving's bid, understanding that SCS/Bob Brown will try for a 2-year guarantee before accepting the bid. Matthew Pepper seconded and the motion passed unanimously.

Discussion of Items presented at the Open Forum:

Regarding the slope behind 3131 and 3133 Readsborough Court. The board discussed bids that had been received to build steps along this slope. Matthew Pepper made a motion to accept a line item bid from Virginia Landscaping for \$4,600 to build steps along this slope. The notion passed 5 years, 1 nay, and 1 abstain.

Old Business:

A bid for tree trimming was received from Blade Runners offering to trim the trees during the paving project.

New Business:

It was agreed that to ensure impartiality and appearance of financial correctness in contracting matters, the management company will obtain and present bids to the board for decision; and

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when approaching new projects, the management company will handle the RFP and obtain the bids to ensure a neutral approach.

Next Meeting: The next board meeting is scheduled for 25 September 2019 at 7:30 p.m. at The Virginian, located at 9229 Arlington Blvd., Fairfax, Virginia

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned.

Dilma Zurita

Approved