

MINUTES of
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
August 26, 2020
Via Teleconference

Board Members in Attendance/Called in:

Dilma Zurita	Arash Zar
Emilie Brundage	Siavash Ansari
Mary McGarvey	Rosina Schacknies
	Pilar Rubio

Board Members Absent: Helen Fortner

Others Present: Homeowner Farah Farahmand and Steve Shaw, representing the community's property management company, Select Community Services.

Call to Order: The monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:08 p.m. Siavash Ansari presided and Dilma Zurita recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

Approval of Minutes: A motion to approve the May 27, 2020 Regular Board Meeting Minutes edited to read "to avoid unauthorized access" was made and seconded. Vote was taken and the motion carried unanimously. A motion to approve the July 2, 2020 Special Meeting Minutes edited to read "Margaret Kerr-McKwon" was made and seconded. Vote was taken and the motion carried unanimously". The July 22, 2020 Regular Board Meeting Minutes approval was postponed for next meeting.

Open Forum: Homeowner Farah Farahmand introduced herself to the board.

President's Report: Siavash had a meeting over the phone with Gay Bridges from the Management Company to plan the 2020 annual virtual meeting.

Vice-president's Report: Arash updated the website on the recycling reschedule and upcoming August and September board meetings dates.

Secretary Report: Dilma reported that she emailed the board the July 22 Minutes for review.

Treasurer's Report: Helen Fortner did not attend the meeting (no report)

Committee Reports:

Communications: No report

Architectural: No report

Grounds Maintenance: Pilar has been coordinating quotes for trees removal/trimming.

Old Business:

- 1) *Annual Budget Ratification* - Steve Shaw will verify if the approved 2020-2021 budget *shall be ratified* by the Association Ownership.
- 2) *Dead Trees Removal* -A motion was made to approve the quote from Jake Butler to cut down two dead trees (maple located on Readsborough near parking island, and Pine tree on Upper Eakin identified by a red ribbon and reported as hazardous by the Bear Branch community)
- 3) *Annual Meeting* – Siavash requested permission from the board to initiate work with Gay Bridges to coordinate the 2020 annual virtual meeting and a third-party voting platform for Board Elections. A motion to approve Siavash request was made and seconded. Vote was taken and the motion carried unanimously.

New Business:

A motion was made and seconded to nominate Farah Farahmand as a board member until the upcoming 2020 Annual Meeting Elections. Vote was taken and the motion carried unanimously.

Next Meeting: The next board meeting is scheduled for 23 September 2020 at 7:00 p.m.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned at 9:12 p.m.

Dilma Zurita

Approved